

# EASTON PARISH COUNCIL

A Parish Council meeting was advertised to be held in St Peter's Church, Easton on Thursday 10<sup>th</sup> July 2025 at 7.30pm, all Councillors were summoned to attend.

- 2025-2026
- 896 Apologies for absence received from Mrs Pam Bell
- 897 Declaration of financial or personal interest:  
to receive members' declarations as to personal and/or prejudicial interests and  
the nature of those interests in relation to any agenda item  
none received
- 898 Minutes of Meetings to be considered and approved  
All Minutes of each meeting had been circulated prior to this meeting
- 29/05/25 Annual General Meeting – Minutes previously circulated. Approved  
and signed by the Chair
- 29/05/25 Meeting following AGM – Minutes previously circulated. Approved  
and signed by the Chair
- 26/06/25 - Minutes previously circulated. Approved and signed by the Chair
- 899 **Matters arising**
- Matters arising from the Annual General Meeting 29/05/2025 – none
- Matters arising from the meeting following the AGM 29/05/2025  
2025-26/882 footpaths, BOATS & verge obstructions  
Still no response from the Enforcement Officer.  
The Highways Officer has declined to meet with Mr Baker as she is unsure of  
her position within the Council  
Correspondence with the Highways Officer has resulted in the Highways Officer  
advising one order has been raised for the dragon patcher to work from the A14  
to Stoneley where safe to do so. Mr Wood reported he has surveyed all the  
potholes and has submitted a highways fault report, but notes this has been  
marked as completed although no repair carried out. He has resubmitted this.  
It is noted that many of the various other faults reported have been marked  
completed, not at intervention level or landowner's responsibility. No date for  
pothole filling by the dragon patcher was able to be given.
- 2025-26/882 Chapel Lane-The Lane area clearance  
The verge cutting contractor had cut this area as requested and will be asked to  
keep this tidy until the ground is workable for planting. Mr Thomason to  
consider a landscaping scheme.
- 2025-26/882 A14 junction  
Mr Thomason had joined the A14 SAG meeting on behalf of Mr Baker (hospital  
appointment) and had circulated notes from Alan Trille. Next meeting date to be  
confirmed for November.

**2025-26/882 MVAS Maintenance**

As the unit is working it would appear the solar panel is still charging the batteries and there is no need for Mr Wood to cut back the tree branches.

**2025-26/882 Weir Lane**

Mr Burton had received permission to go through a field to get to the weir. He had circulated photographs showing it as bog like and overgrown. Other councillors had also looked with Mr Thomason suggesting this be an item for the newsletter. It was agreed that consideration be given for clearing the access to the weir area and the weir itself be improved for wildlife with enquiries being made as to ownership of Weir Lane by the Parish Council.

**2025-26/882 Huntingdonshire Sustainability Consultation**

Mr Wood had submitted his comments and is to forward a copy for attachment with the Minutes and Parish Council website filing.

**2025-25/883 Goosey Close maintenance**

The playbark had been ordered, delivered and spread around the play equipment. Prices for the annual inspection are, excluding VAT, from Wicksteed Leisure £150 and Online Playgrounds £120. A price reduction of 25% had been negotiated as the report for the inspection last year had fallen below standard. It was confirmed that Online Playgrounds at £90 should carry out the inspection for this year

**900 2025-26/890 Annual Governance & Accountability Return year end 31/03/2025**

The clerk reported the Notice of Public Rights (17<sup>th</sup> June to 26<sup>th</sup> July 2025) had been posted on the notice board and on the website.

The Parish Council had received and accepted the Internal Auditor's report and countersigned the AGAR to enable Parish Council website publication by 01/07/2025. A notice advising such will be published in the village newsletter.

The Certificate of Exemption had been submitted to PKF Littlejohn LLP the external auditors on 28/06/2025

The re-nomination and offer of Internal Auditor to Martin Buckley was agreed..

Mr Thomason commented that the end of year documents still have to be printed and wet signed, the clerk to determine if this is still strictly necessary.

**901 AGAR 2025/26 Assertion 10 & Digital Compliance**

Mr Thomason and the clerk had joined the CAPALC forum, the slides and webinar recording to also be forwarded to Mr Thomason for re-appraisal. He will check whether the GoDaddy website will support the required email for each councillor and the clerk. The clerk already has an identifiable email account but this is not authority owned and therefore not compliant with the new regulations. There will be a significant annual cost to the Parish Council. The clerk reported the Parish Council laptop had suffered a scam attack which required professional removal and check. The report to be discussed at the next meeting.

- 902 **CCC Asset Data** Strategy proposal to introduce a ‘Public Rights of Way Hierarchy’.

The invitation to contribute to the County Council’s intention to prioritise public rights of way had been circulated prior to the meeting and the various paths considered. The Byway Three Shires Way and footpaths to Spaldwick and Ellington should be noted. Mr Thomason to compare and classify in order of importance to users

- 903 **Village** VE Day photograph

The photograph has been published on the website and also printed in the newsletter. The Parish Council agreed to have printed a copy for anyone in the photograph who wished for one. A reminder with a closing date to be in the next newsletter

- 904 **Accounts** receipts & expenditure account - ¼ to 30/06/2025

The clerk presented the receipts and expenditure report for the quarter ending 30<sup>th</sup> June 2025. The bank statement was checked and signed by Mr Baker. Outstanding accounts payable include the LHI contribution for the MVAS and the Evolis invoice for the solar panel. No queries raised.

- 905 **Accounts** for consideration and payment were presented, approved and cheques drawn

A Abbs verge cutting May & June	£460.00
Clerk’s expenses April-June	£99.68
PCC room hire	£50.00
CPA Horticulture Ltd playbark	£1,092.60

- 905a **Correspondence**

*Brian Arbuthnott* – reported Duke of Edinburgh participants leaving rubbish around the village roads. Mr Baker said he knows the organisers and offered to speak to them to not leave rubbish around.

*Alconbury Parish Council* Brampton Cross development  
Invitation for Parish representative meeting and working party 23/07/25 It was suggested Mrs Bell could be interested in participating in this

## **HDC**

Communications Officer Press Releases  
Electoral Services Team changes to Electoral Register  
Democratic Services Town & Parish Council Newsletter  
Civil Parking Enforcement  
Local Government re-organisation consultation closing 20/07/2025

## **CCC**

Cambridgeshire Matters newsletter  
Detailed transparency report on maintenance to secure funding  
Consultation Asset Data PRoW Hierachy  
Traffic Management Highways Events May  
Incident report April

Highways Officer order for road repairs  
Highways Report a Fault upgrade 11/07-13/07/25  
Care Together news letters

**Cambridgeshire** & Peterborough Combined Authority  
July newsletter

**Cambridgeshire** Police /Police & Crime Commissioner  
Seminars on County Lines and Criminal Exploitation

**National Highways**  
Alan Trille – Route Manager  
A14 SAG meeting 9<sup>th</sup> July

**NALC & CAPALC**  
Training dates and newsletters  
Assertation 10 slides and webinar recording

906     **Matters** for next meeting  
Weir Lane  
Assertation 10 compliance

907     **Date & Time** of next meeting  
4<sup>th</sup> September 2025 meeting closed 8.50pm

*Signed Mike Baker*

04<sup>th</sup> September 2025